

Deep River Yacht and Tennis Club

DRYTC Board of Director Positions (proposed for 2023):

- 1- Chair
- 2- Vice-Chair
- 3- Treasurer
- 4- Secretary
- 5- Business Development Chair
- 6- Water Sports Chair
- 7- Courts Chair

CHAIR

The Chair provides leadership to the Board, ensures the integrity of the Board's process, and represents the Board to outside parties. The Chair co-ordinates Board activities in fulfilling its governance responsibilities and facilitates co-operative relationships among Directors. The Chair ensures the Board discusses all matters relating to the Board's mandate.

Responsibilities

Establishes agendas aligned with annual Board goals and presides over Board meetings. Serves as the Board's central point of communication with the membership and primary contact with the public. Ensures that a Board work plan is developed and implemented that includes annual goals for the Board and embraces continuous improvement.

VICE-CHAIR

The Vice-Chair fulfills the Chair duties during their absence. The Vice-Chair is responsible for the club house and grounds development, strategy, and long-term sustainability.

Responsibilities

Ensures that a house and grounds master plan is developed and implemented that includes short-term and long-term goals.

TREASURER

The Treasurer works collaboratively with the Chair to support the Board in achieving its fiduciary responsibilities.

Responsibilities

The Treasurer has custody of the funds and securities of the Corporation and keeps full and accurate accounts of all assets, liabilities, receipts and disbursements of the Corporation in the books belonging to the Corporation. Presents to the Members at the Annual Meeting as part of the Annual Report, the financial statement of the Corporation approved by the Board together with the report of the auditor or of the person who has conducted the review engagement.

SECRETARY

The Secretary works collaboratively with the Chair to support the Board in fulfilling its fiduciary responsibilities.

Responsibilities

Supports the Chair in maintaining a high standard for Board conduct and uphold policies and the By-laws regarding Directors' conduct, with particular emphasis on fiduciary responsibilities. Keeps a roll of the names and addresses of the Members. Ensures the proper recording and maintenance of minutes of all meetings of the Corporation, the Board and Board committees. Attends to correspondence on behalf of the Board. Has custody of all minute books, documents, registers and the seal of the Corporation and ensures that they are maintained as required by law.

BUSINESS DEVELOPMENT CHAIR

The Business Development Chair is responsible for the club business and partnerships strategy and long-term sustainability. Identify opportunities for growth and ensures implementation of the strategy approved by the Board.

Responsibilities

Ensures that a business plan is developed and implemented that includes short-term and long-term goals. Establish and implement partnerships where appropriate. The Business Development Chair is responsible for the Marketing and Growth Committee.

COURT SPORTS CHAIR

The Courts Sports Chair is responsible for the Club's court sports programs.

Responsibilities

The Courts Sports Chair represents all courts sports programs and members. The Courts Sports Chair is responsible for the appointment of program leads, instructors and coaches to deliver the Programs with the approval of the Board. The Courts Sports Chair is responsible for overseeing the maintenance and repair of the Club's court resources.

WATER SPORTS CHAIR

The Water Sports Chair is responsible for the Club's water sports program.

Responsibilities

The Water Sports Chair represents all water sports programs and members. The Water Sports Chair is responsible for the appointment of program leads, instructors and coaches to deliver the Programs with the approval of the Board. The Water Sports Chair is responsible for overseeing the maintenance and repair of the Club's program resources.